

**Friends of the Clinton River Trail
Steering Committee Meeting, August 25, 2009
Auburn Hills Community Center**

Meeting Minutes

Attendees: Claudia Filler, Ron Vogt, Chuck Hatch, Doug Gordon, Fred Phillips, Linda Gamage, Darrell Hancock, John Zalewski, Dan Keifer, Mimi Zwolak, Clint Spevak, Judy Gordon, Debbie Parker, John Tarantino, Dave Parker, Shirley Mullin, Melinda Hill

Reported by: Claudia Filler

Mimi Zwolak chaired the meeting.

Fall Classic Ride

Debbie Parker reported on sponsorship for the ride. Sponsors at the \$500 level are DTE Energy, Chapman's Mill, Letica Corporation and UPS. Sponsors at the \$250 level are KLM Bike & Fitness; Dr. Paul VanRaaphorst, D.D. S; POH Regional Medical Center; Meijer, Genisys Credit Union; Rochester Bike Shop; Tepel Brothers Printing; American Cycle & Fitness; and Yates Cider Mill. We have also received donations. The total to date is \$4,400.

Melinda discussed the next steps:

- Sponsor acknowledgement letter. Claudia will prepare letter and distribute vouchers and brochures to the sponsors.
- Distribution of brochures: Melinda distributed a sign-up letter for members to volunteer.
- Signs: We need rest stop signs at Chapman's Mill and Onyx. Chapman's Mill has offered to sponsor one of the rest stops. (Fred and Mimi will coordinate.) John Tarantino will post signs on the Macomb Orchard Trail for the 40 mile route turnaround.
- Sponsor Board: John Hensler
- Banners: John will order 2 for the Fall Classic; Dan said that there are 2 existing CRT banners.
- Routes: There will be three official routes of 5, 16 and 40 miles.
- Registration: Betty Delaney will be in charge of registration; Mimi will provide supplies (duct tape, scissors, pens, etc.)
- Waivers: Mimi will print waivers—one color for new registration, another for pre-registrants.
- Tables and grills: Dan and Mimi will arrange with Mike Hartner.
- Menu: hot dogs, chips, beans (if there is a power source), lemonade
- Mike Hartner will follow up with the Hamilin Road contractor to assure a safe crossing during the Fall Classic Ride.
- **Planning Meeting is scheduled for Wednesday, Sept. 16 at 7 p.m. at the Auburn Hills Community Center.**

“Look and Feel” RFP

- Dan explained that the purpose of the RFP is to solicit design concepts and elements that can be used throughout the trail to provide a unified look and feel and to make the CRT a world-class destination trail. The RFP is asking consultants to identify best practices in terms of amenities, spacing, etc. Dan explained that all five cities are supportive of our effort but cannot fund the work. The cities as well as Oakland County have offered other resources.
- Discussion: The RFP cover letter should include a ballpark budget figure. The schedule should be extended.
- Vote: There was unanimous support to issue the RFP. The FCRT budget for the work is \$15,000.00.
- Dan reported that he will be contacting several foundations to seek support for funding the work.

CRT Alliance

- Pontiac will start the Phase II construction on Thursday.
- Another memorial bench request and donation has been made. The intended location is in the Leech Road vicinity. Due to the lack of shade, it was decided to ask the donor to fund a tree and the FCRT would pay for a second tree.
- Pontiac Phase III walkthrough has been postponed so that all of the stakeholders can be notified. Kristen Wiltfang of Oakland County Planning has emailed available dates in September. The FCRT will be notified when the date is set.

Diversion St. Project

Dan will invite the Rochester City Manager to our next meeting.

Other Items

- The Mid-America Trails & Greenways Conference will be held in Kalamazoo on October 25-28.
- The FCRT received a letter of appreciation from a representative of the Michigan Senior Olympics for their good experience on the trail during a July 6 Fun Run/Walk.

The next regular FCRT meeting will be held on Tuesday, September 29.